

EXCEL

3.

□

MS-EXCEL

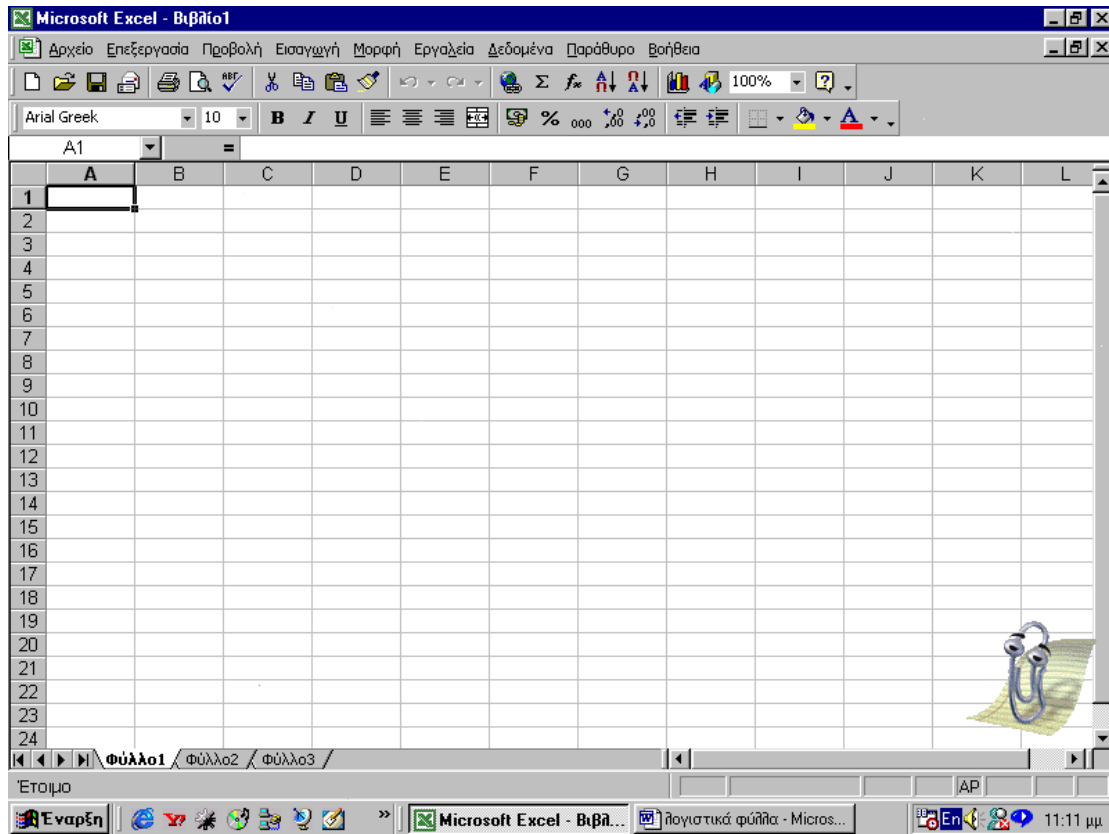
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Microsoft Excel.

Excel 2000.

Excel 2000

1 .

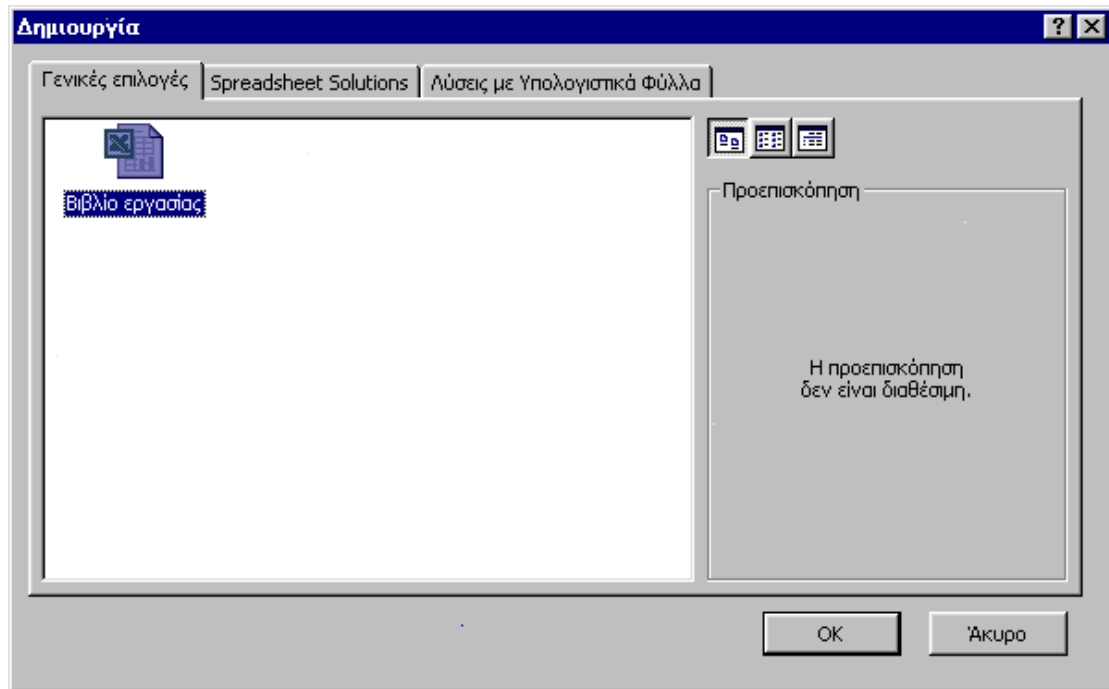


Word.

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EXCEL

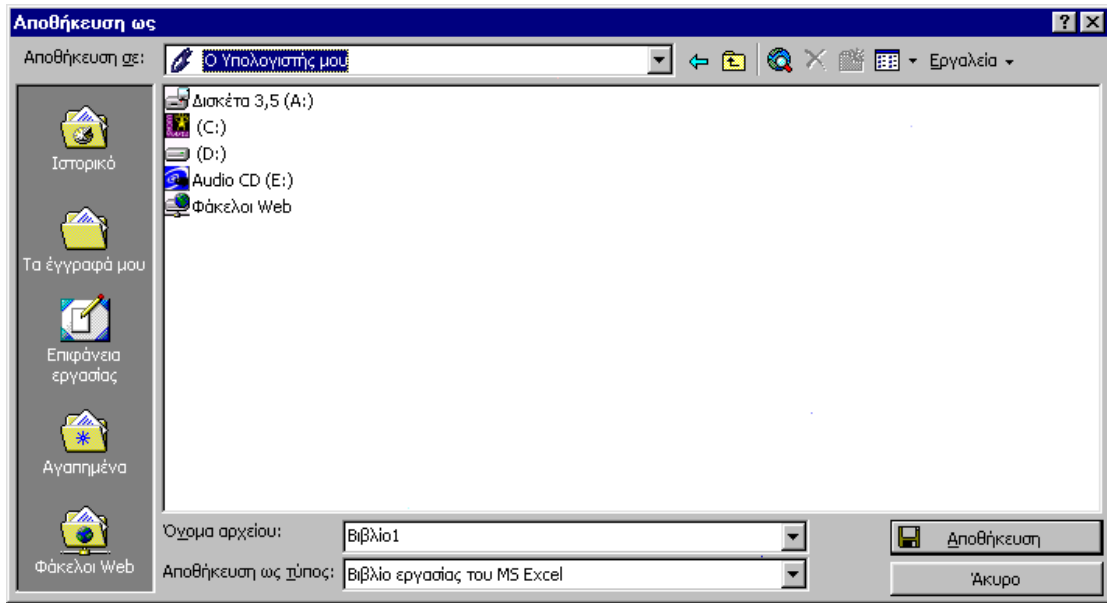


2.

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EXCEL



(3,5

C)

4.

Excel.

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EXCEL

(...)

5.

Zoom

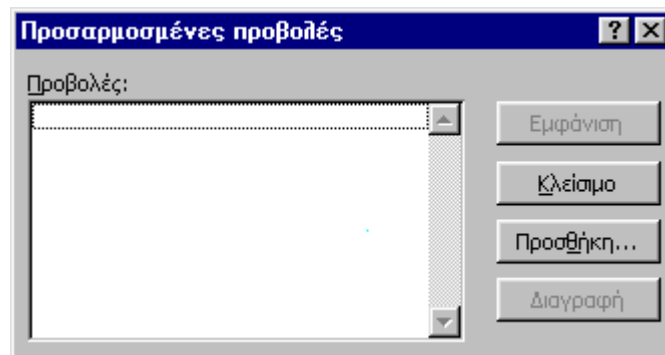
□

I.

II.

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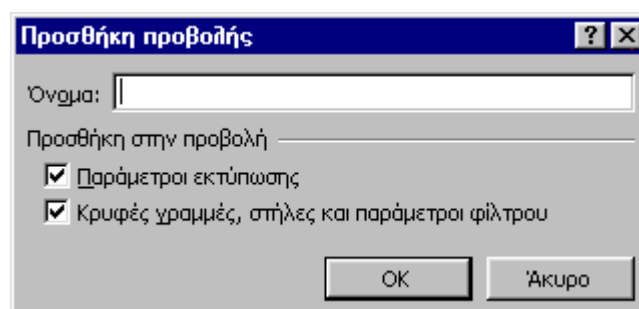
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III.

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EXCEL

IV.

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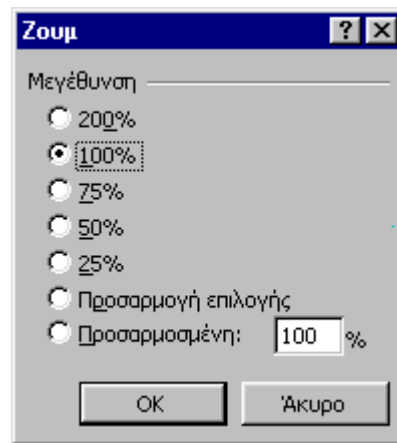
EXCEL

IV.

□ Zoom

I.

Zoom...



II.

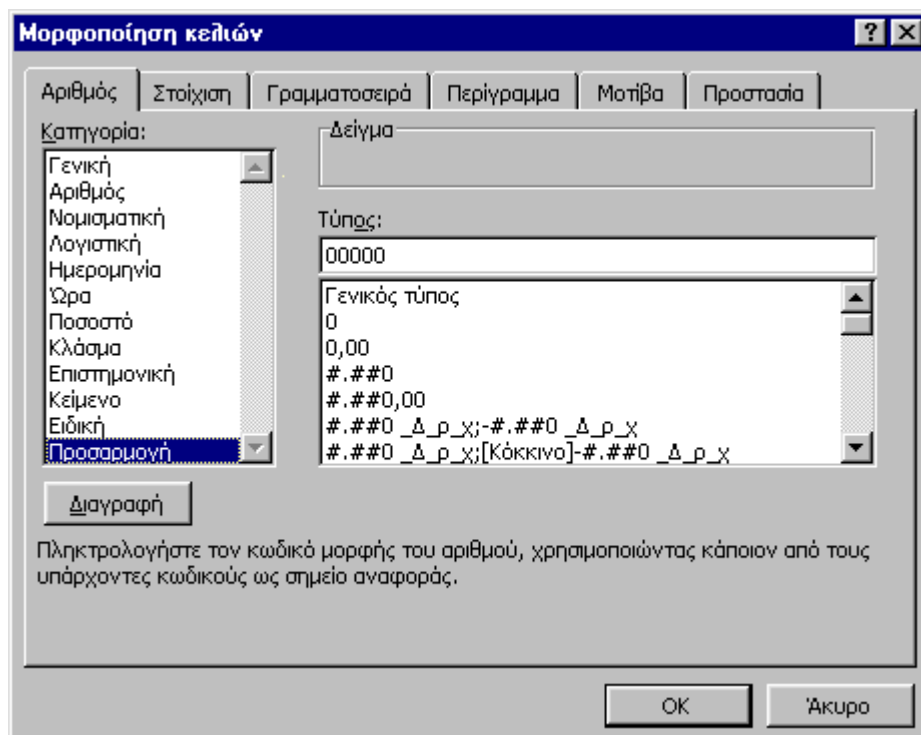
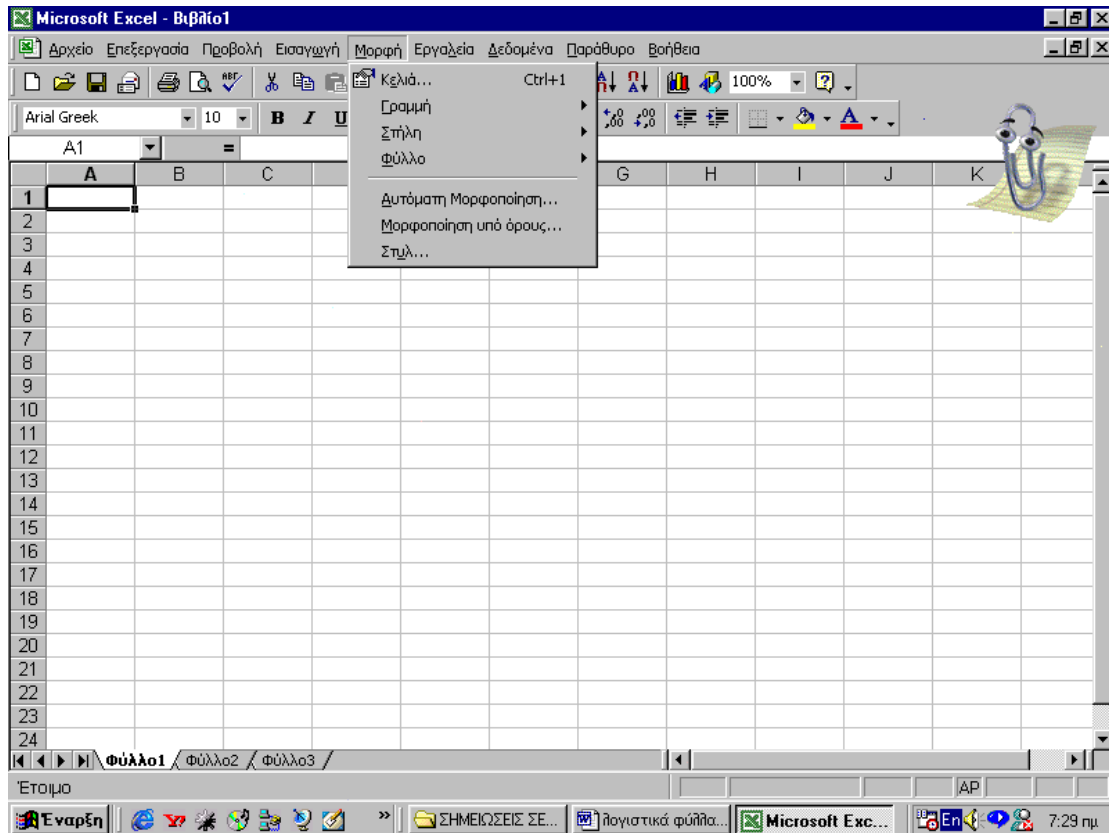
400%

100%

10%

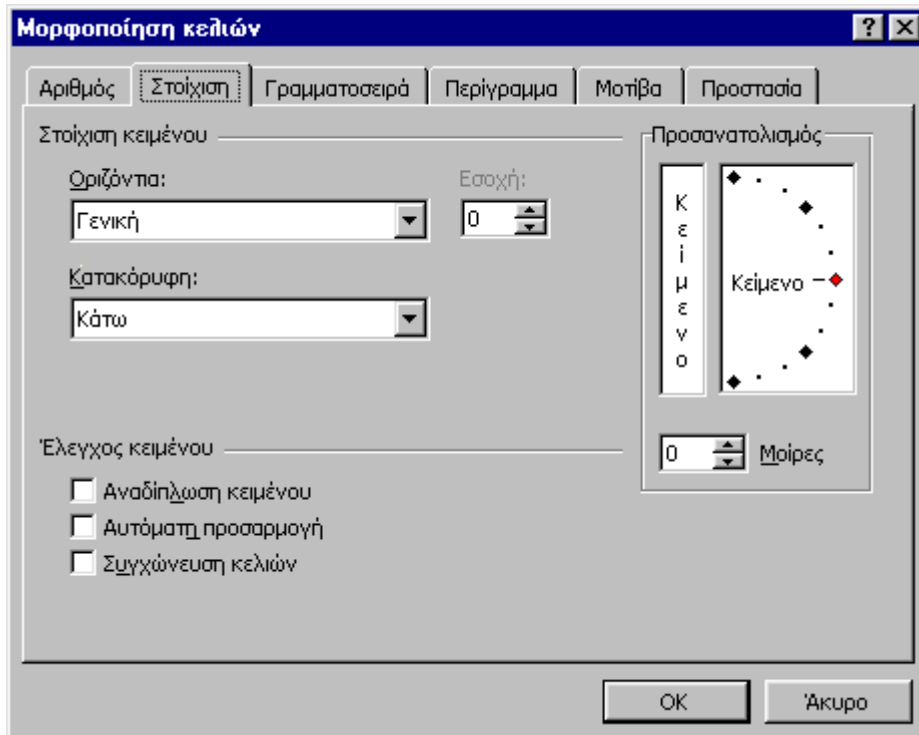
100%

EXCEL

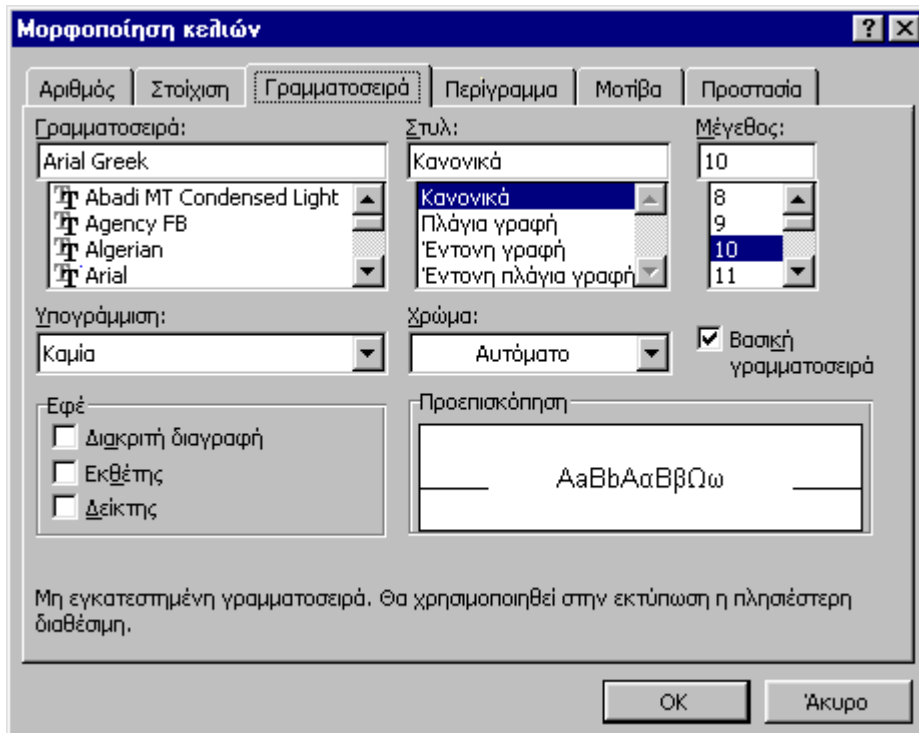


EXCEL

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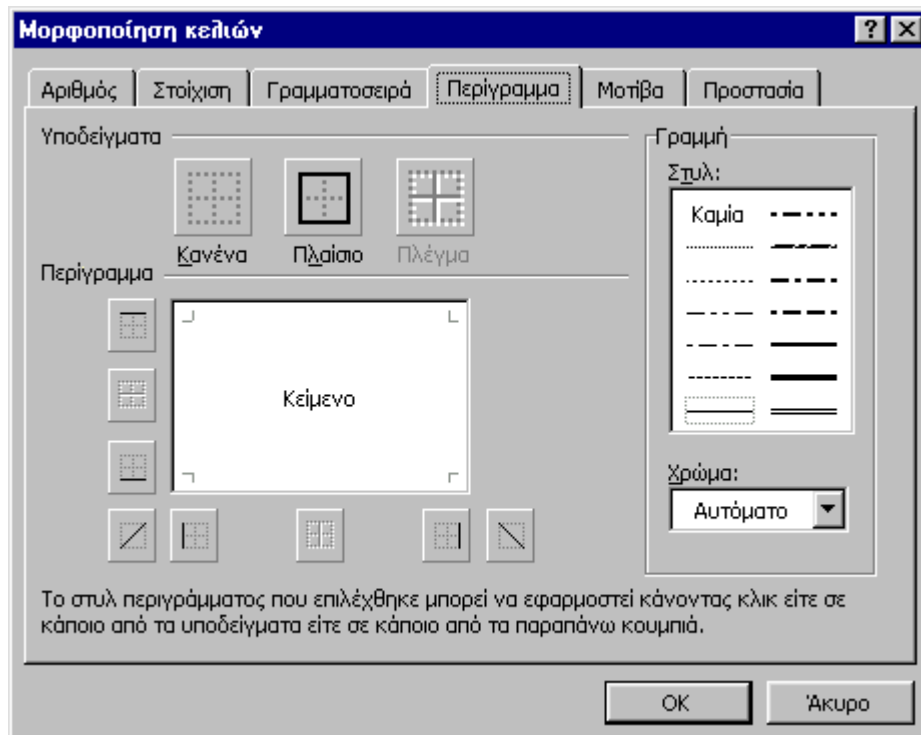


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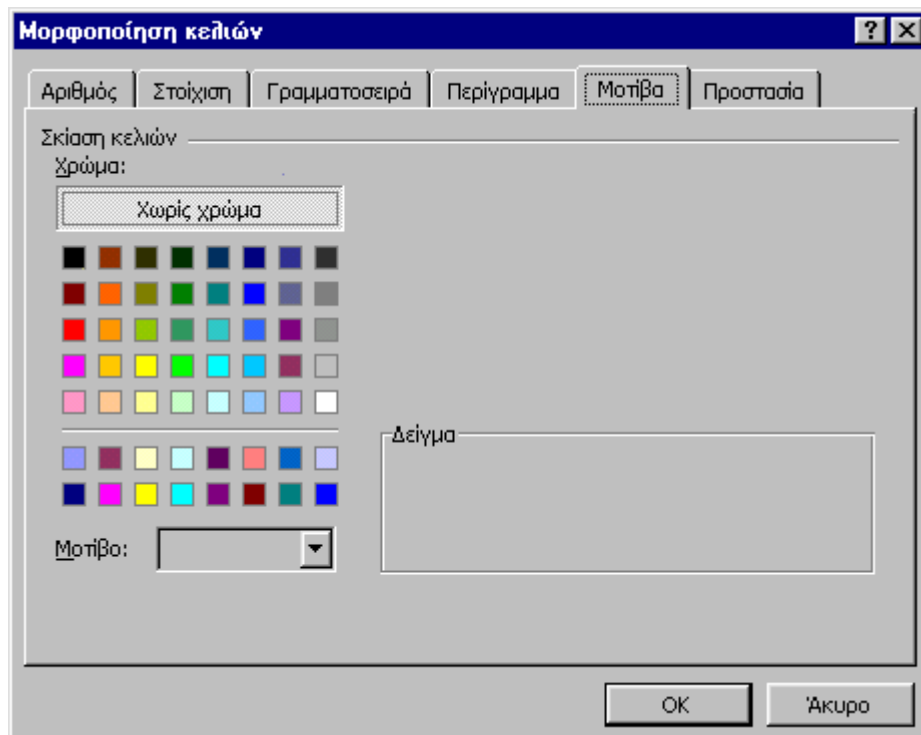


EXCEL

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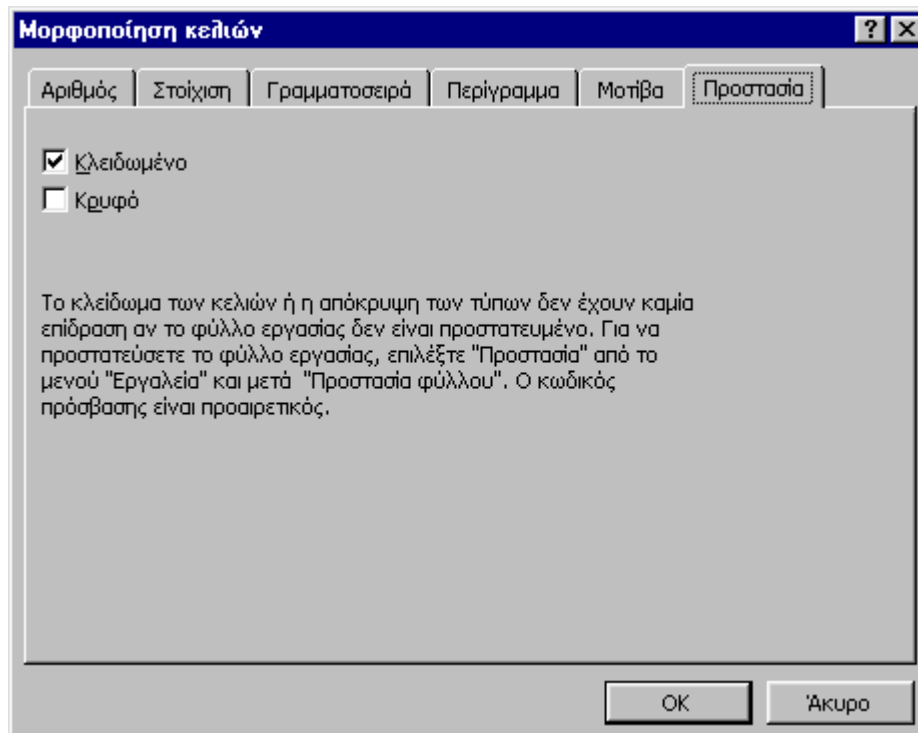


...

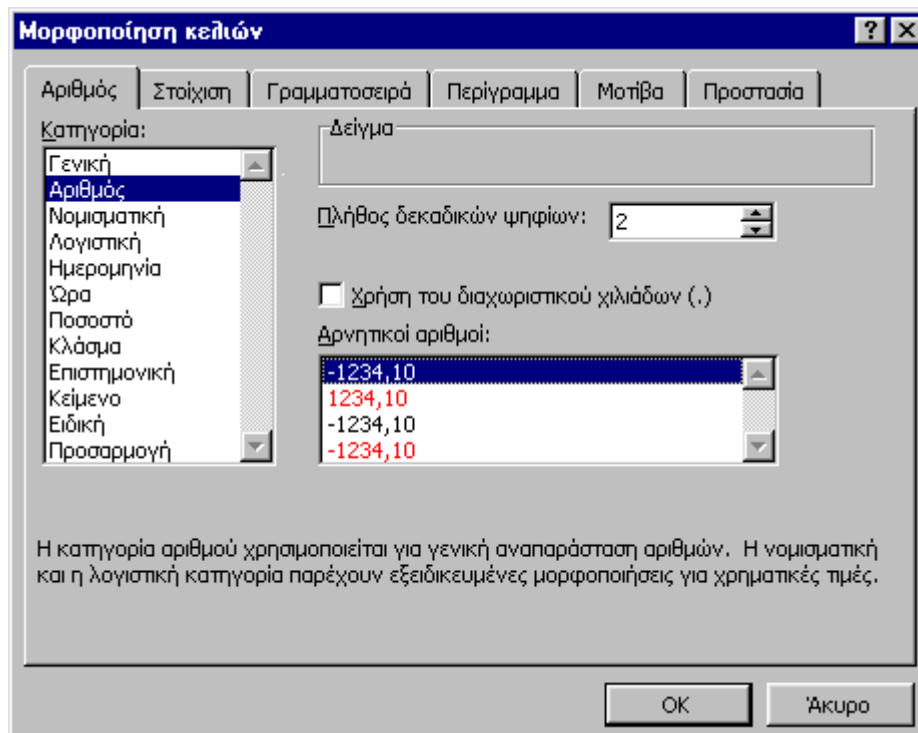


EXCEL

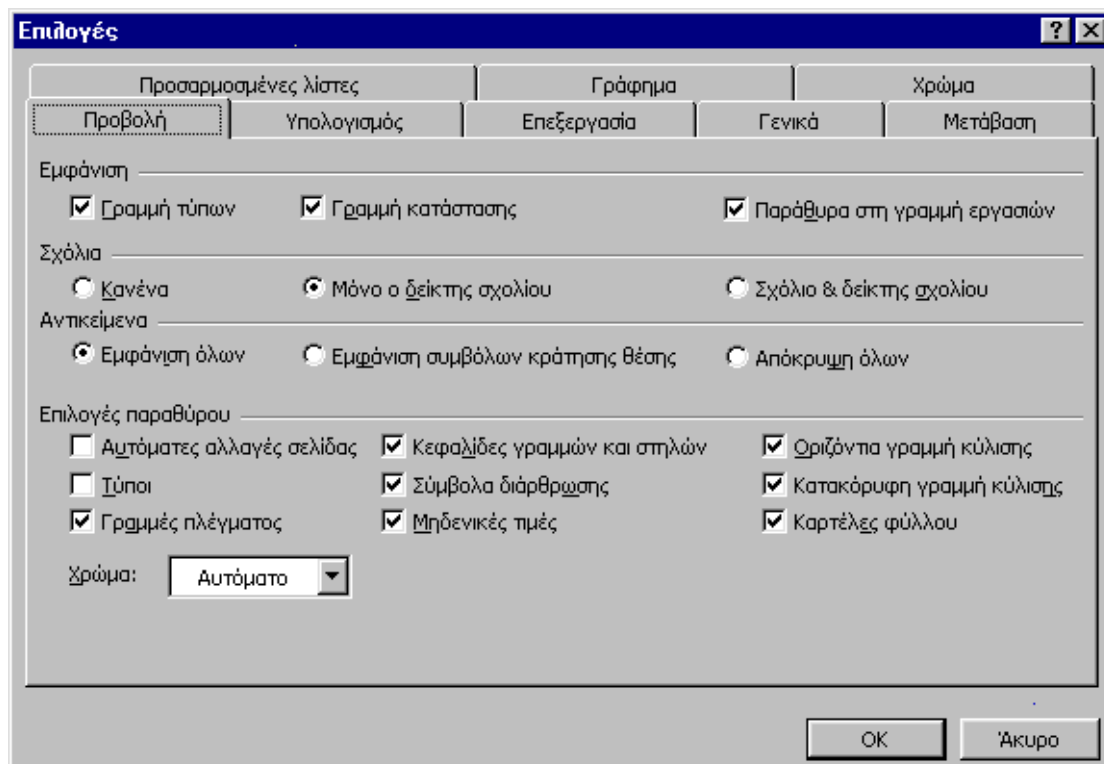
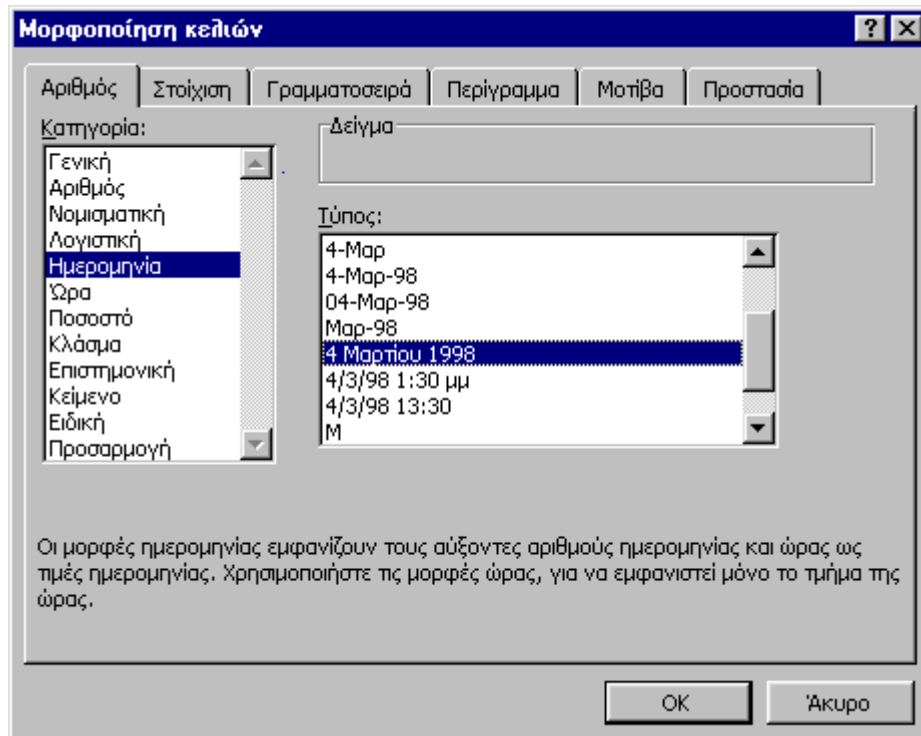
...



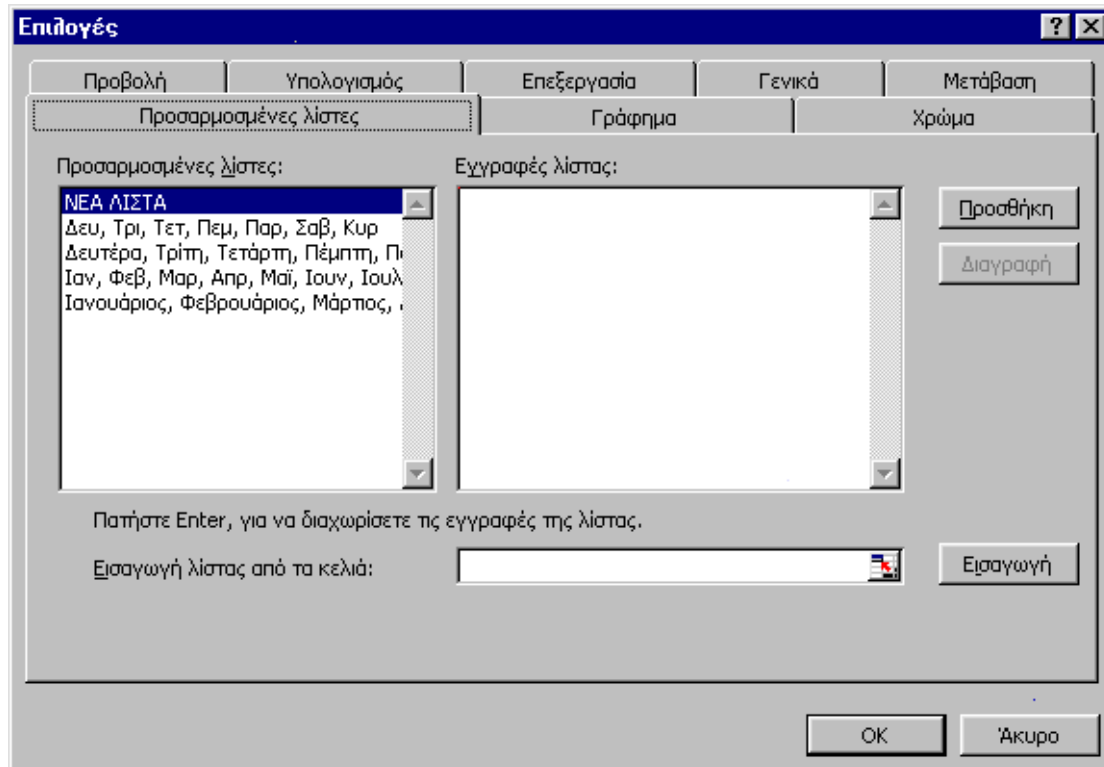
...



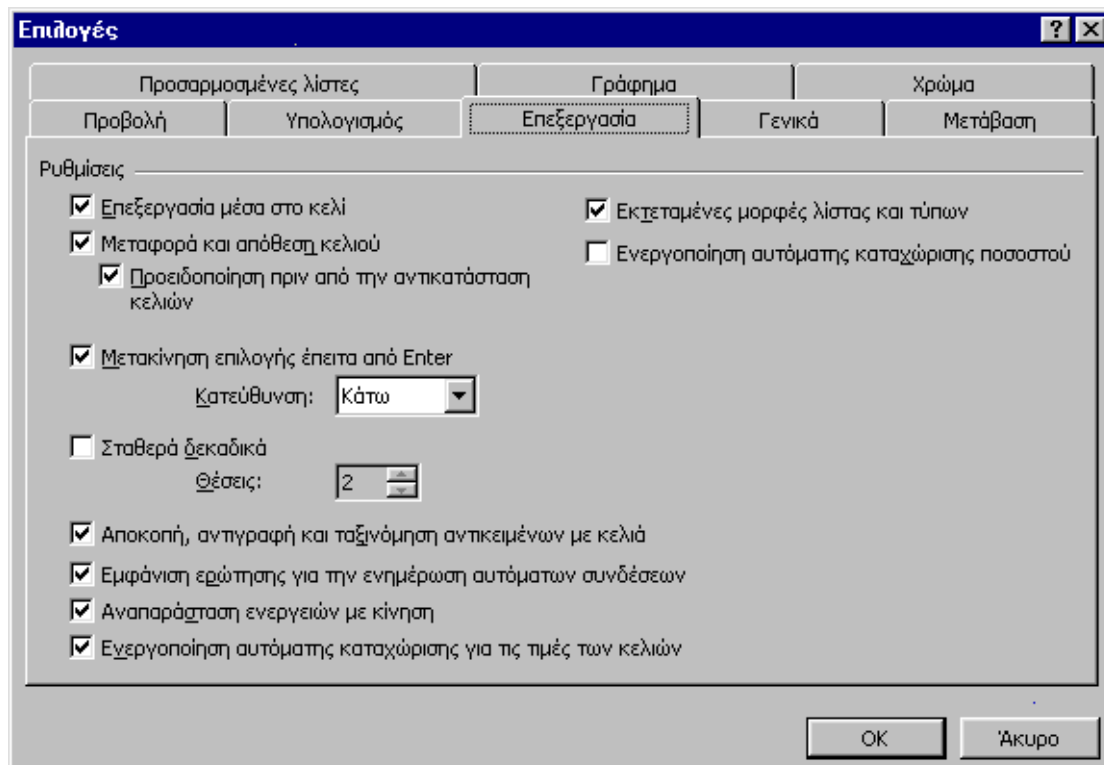
EXCEL



EXCEL



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EXCEL

Microsoft Excel

Microsoft Excel

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Tab,

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EXCEL

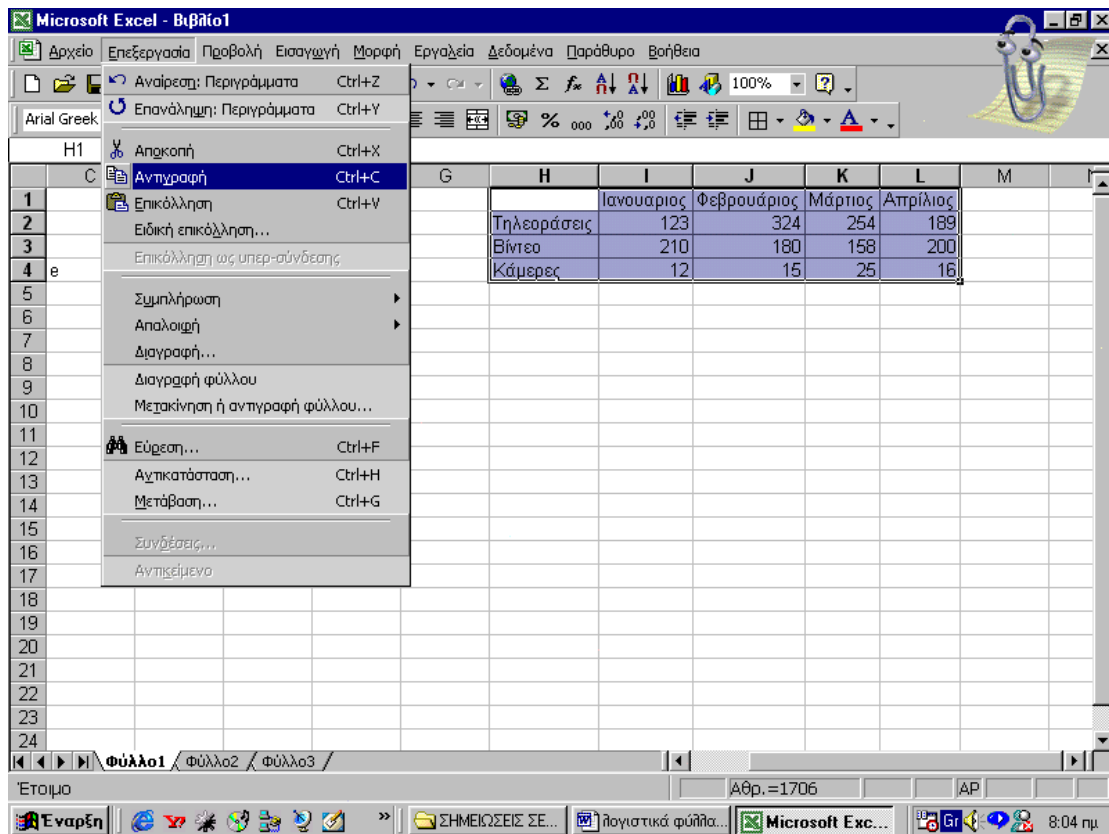
End
Ctrl

Home

Home.

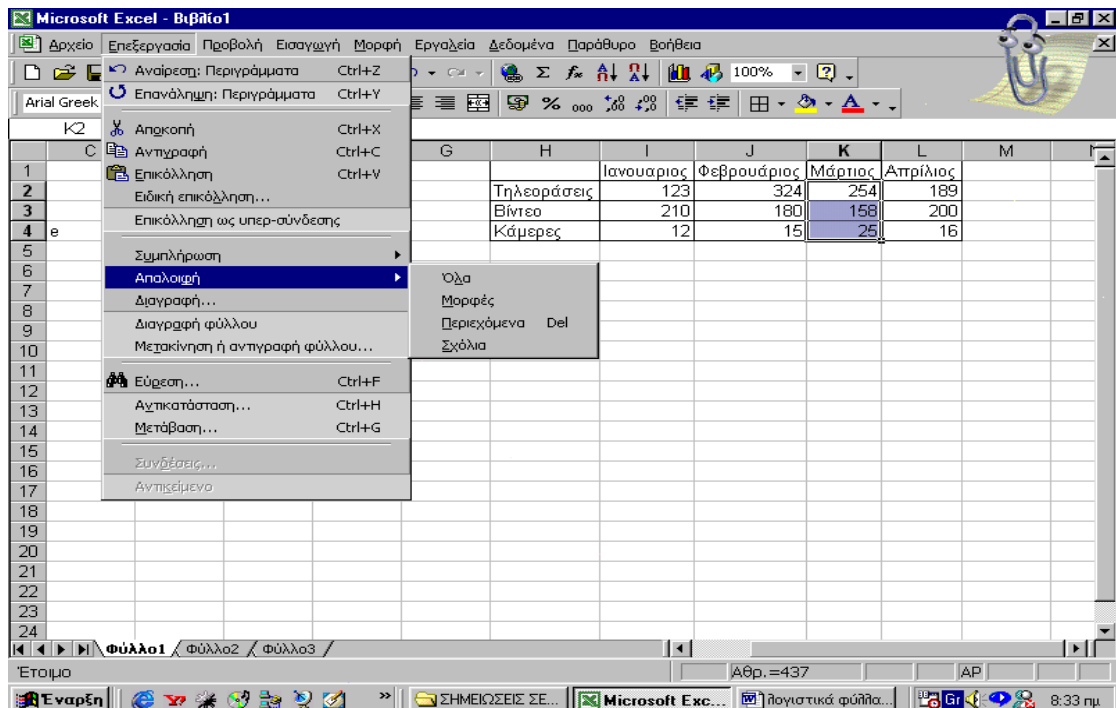
1

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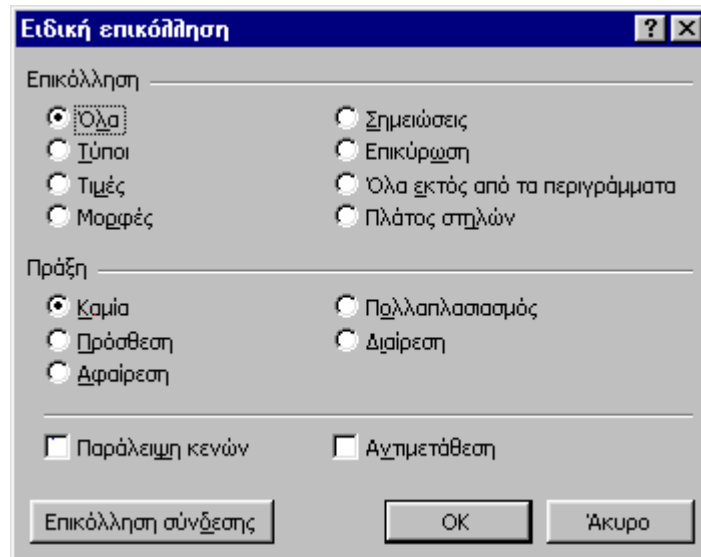


EXCEL

Delete



EXCEL

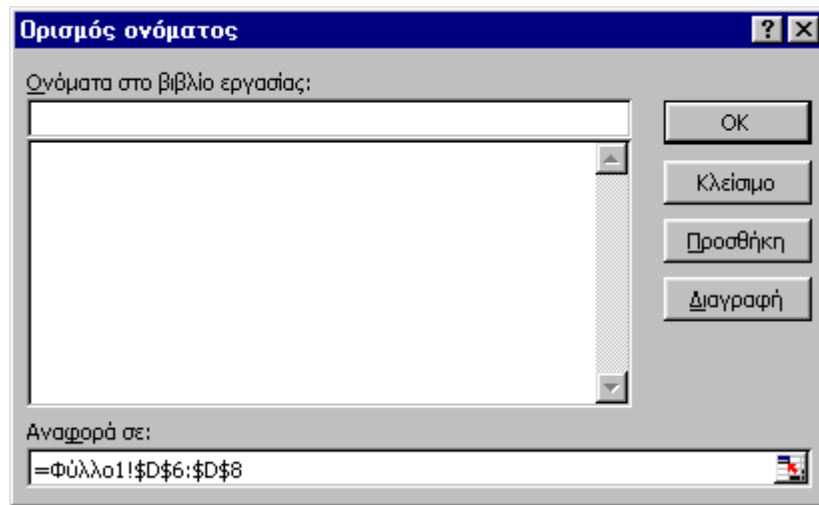


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EXCEL

255

I.
II.



III.

IV.

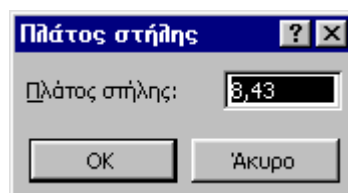
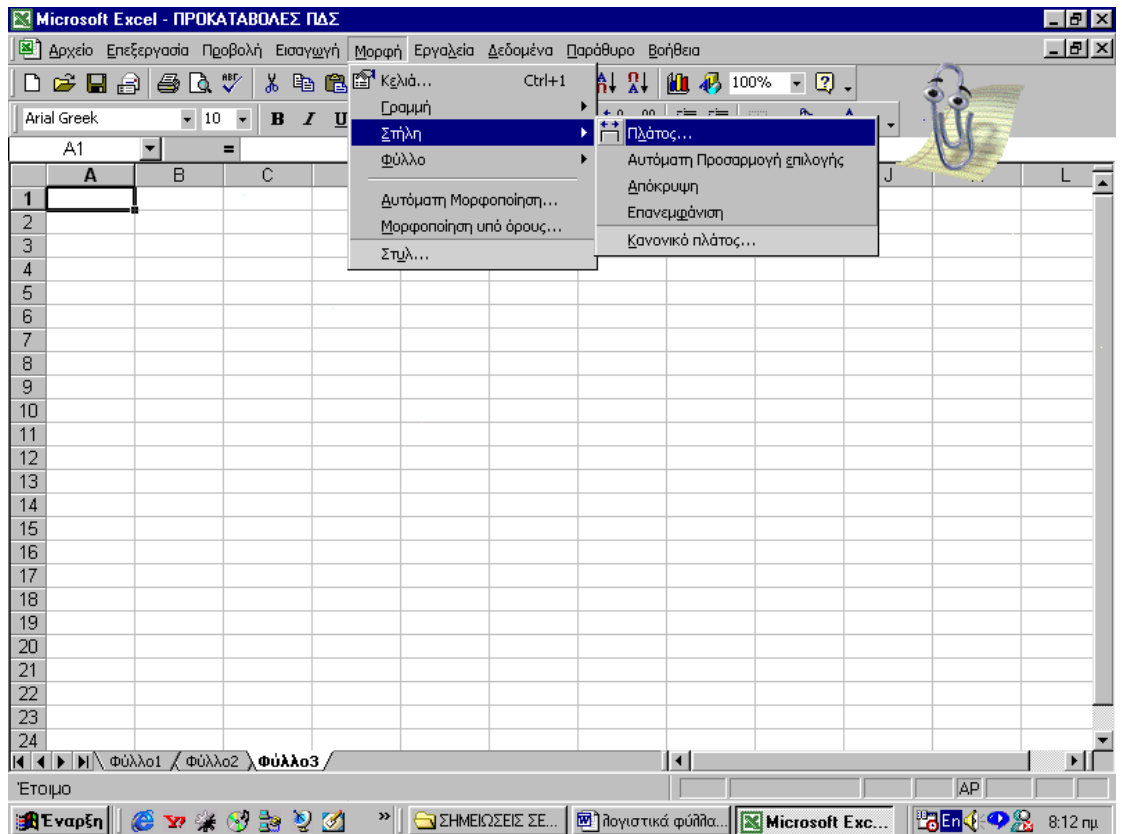
EXCEL

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Excel
8,43

12.75

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EXCEL

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II.

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EXCEL

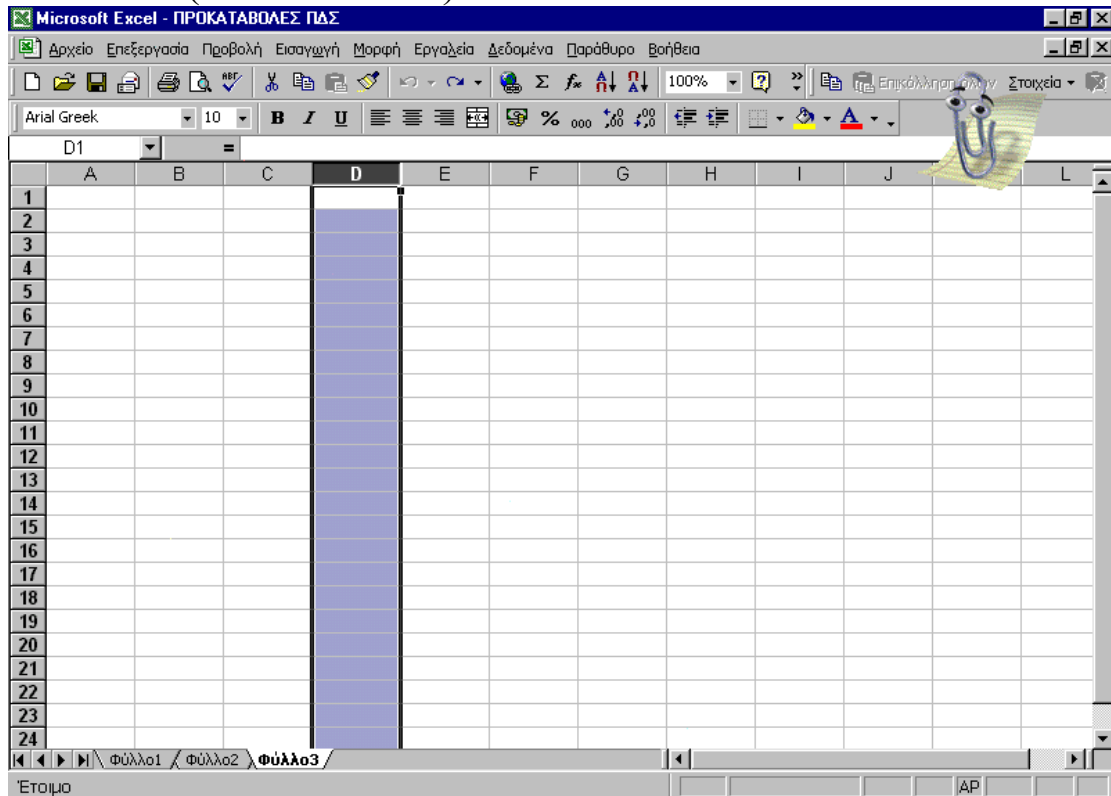
II.

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EXCEL

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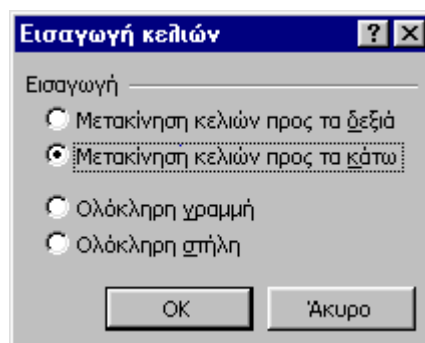
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I.

C8 ().

II.

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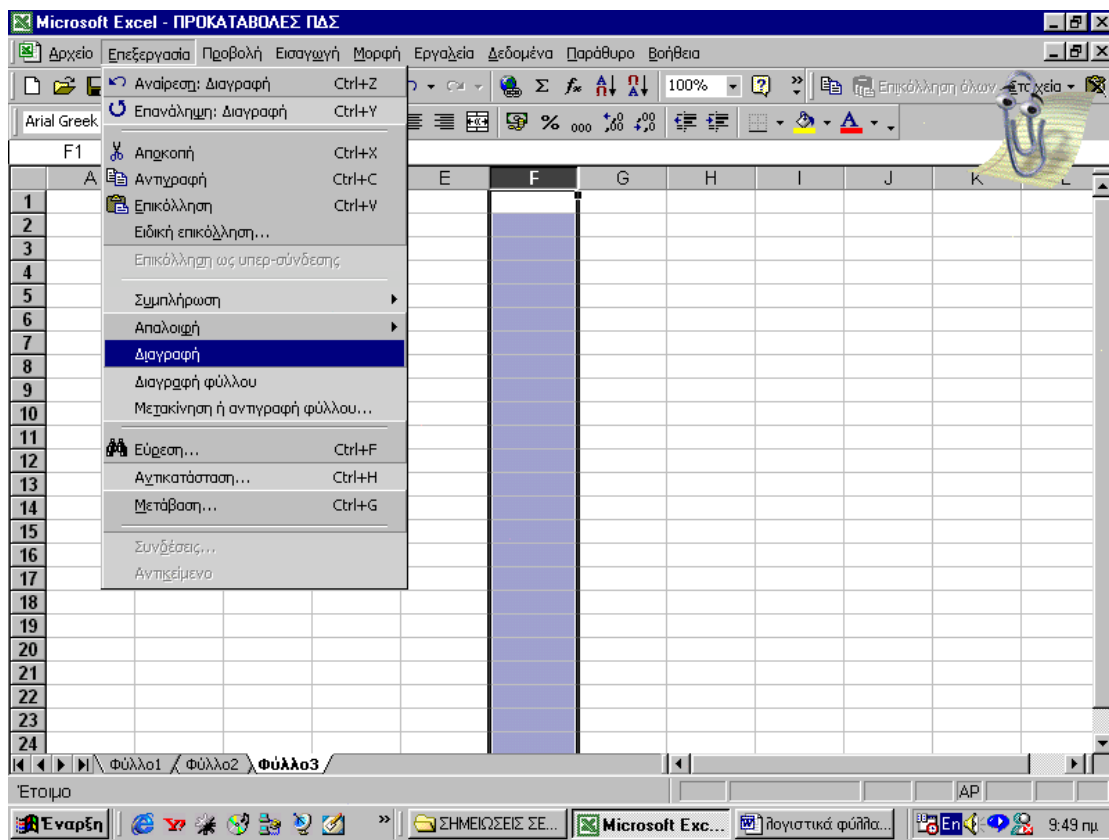
III.

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EXCEL

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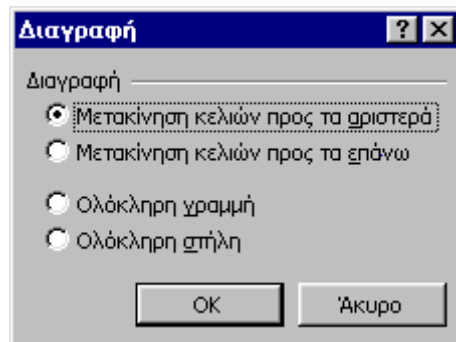


I.

II.

EXCEL

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III.
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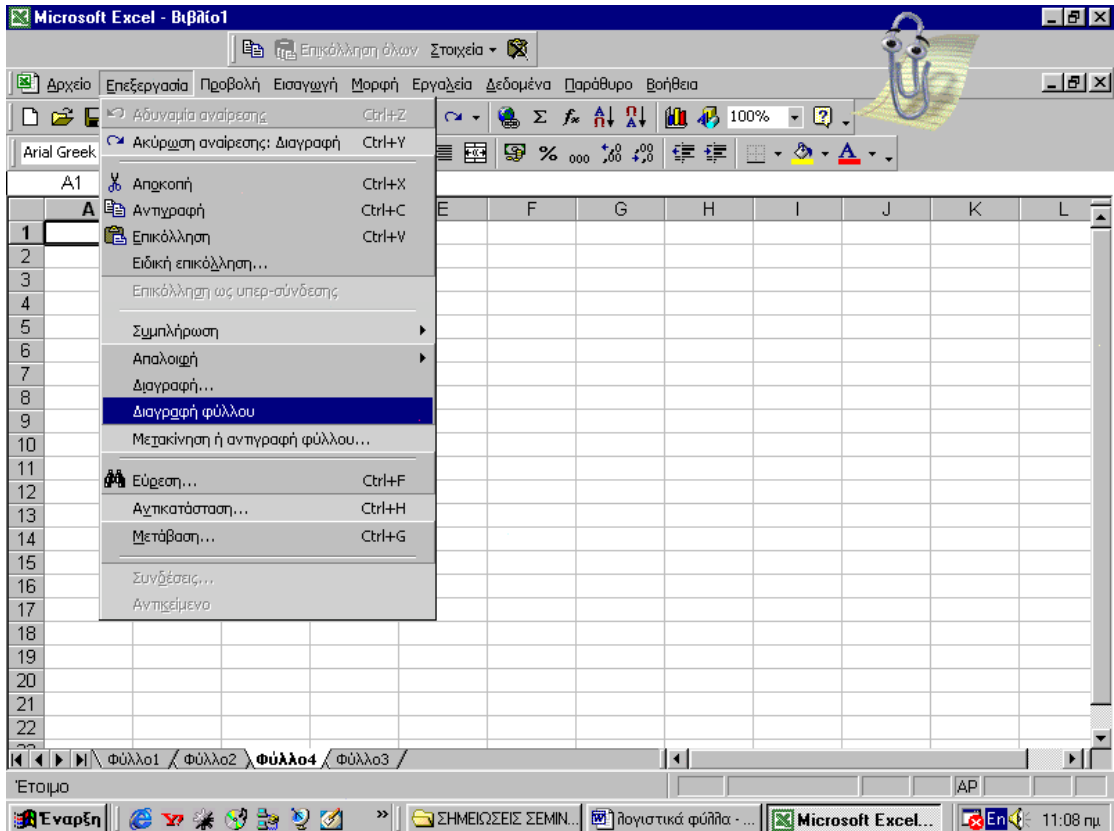
EXCEL

I. 2 ().

II. — —

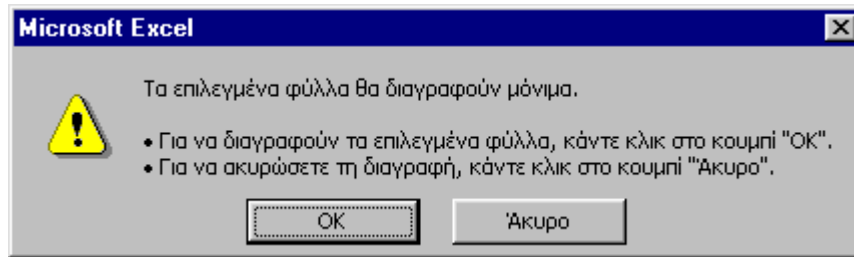
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II.



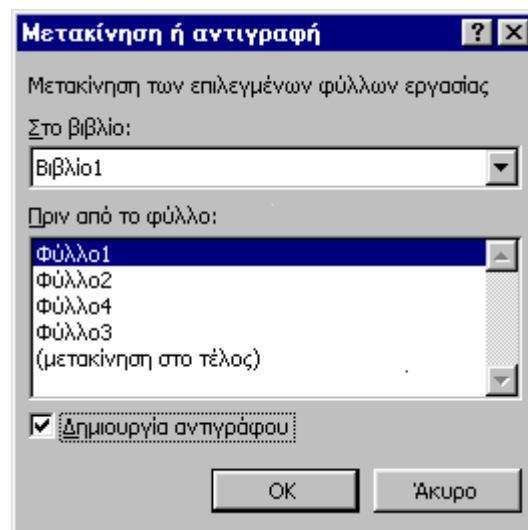
III.

EXCEL



I.

II.



III.

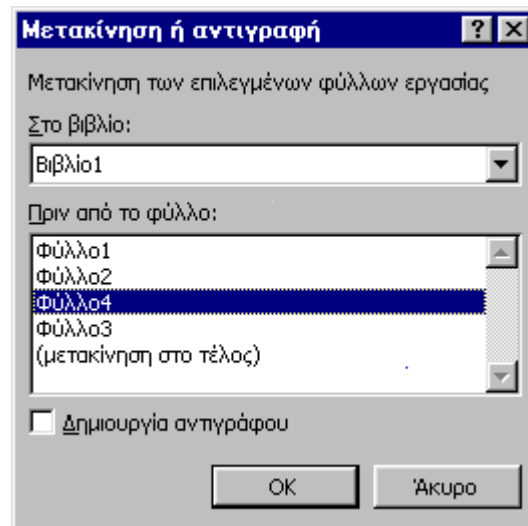
IV.

EXCEL

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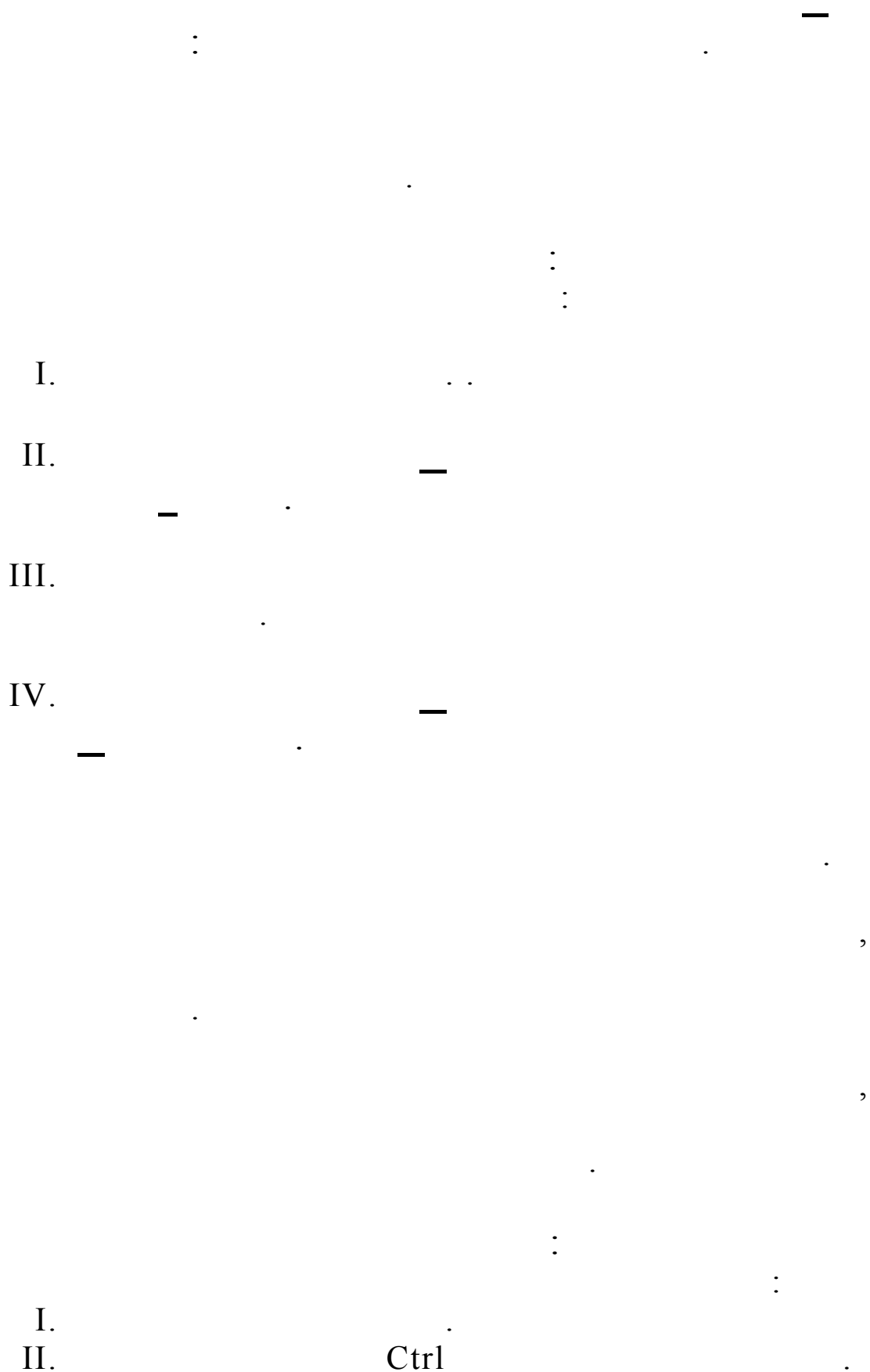
III.



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EXCEL



EXCEL

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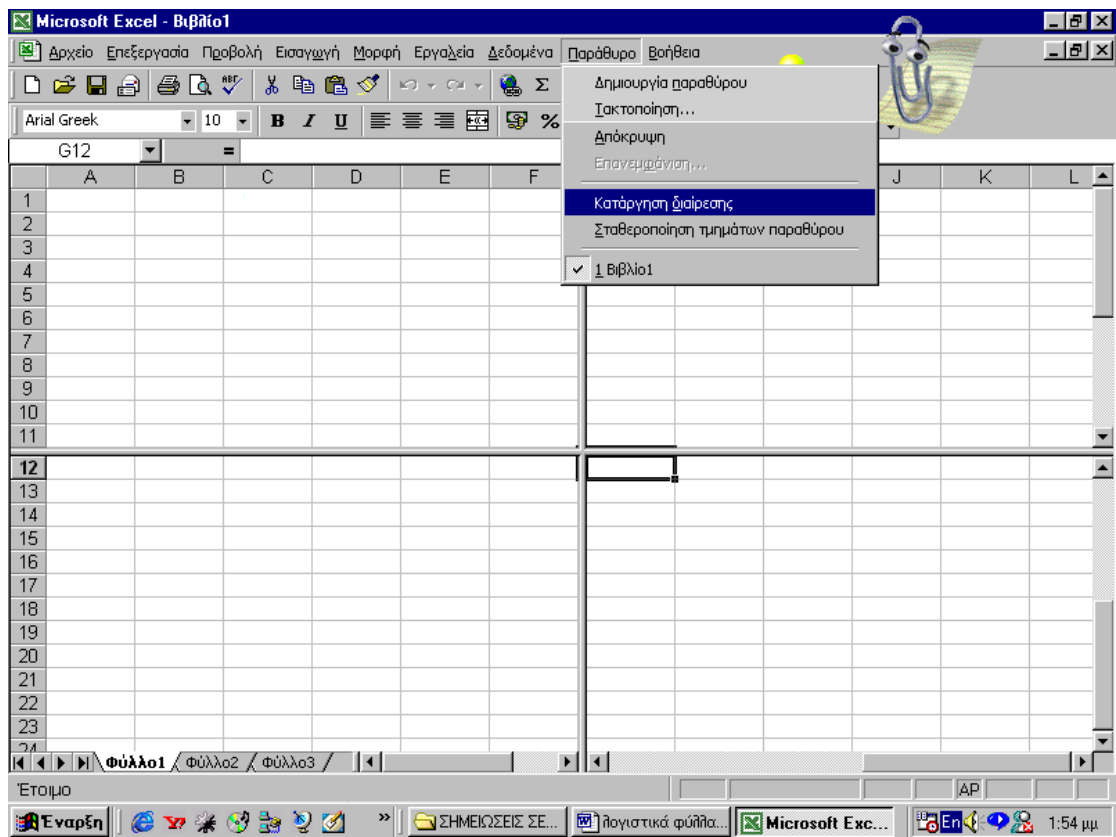
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EXCEL



EXCEL

1.

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Excel

Graph

Microsoft
Excel

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Graph

EXCEL

2.

Excel

- Column graphs ().
- Bar graphs ().
- Line graphs ().
- Area graphs ().
- Pie charts ().
- Doughnut graphs ().
- XY graphs ().

EXCEL

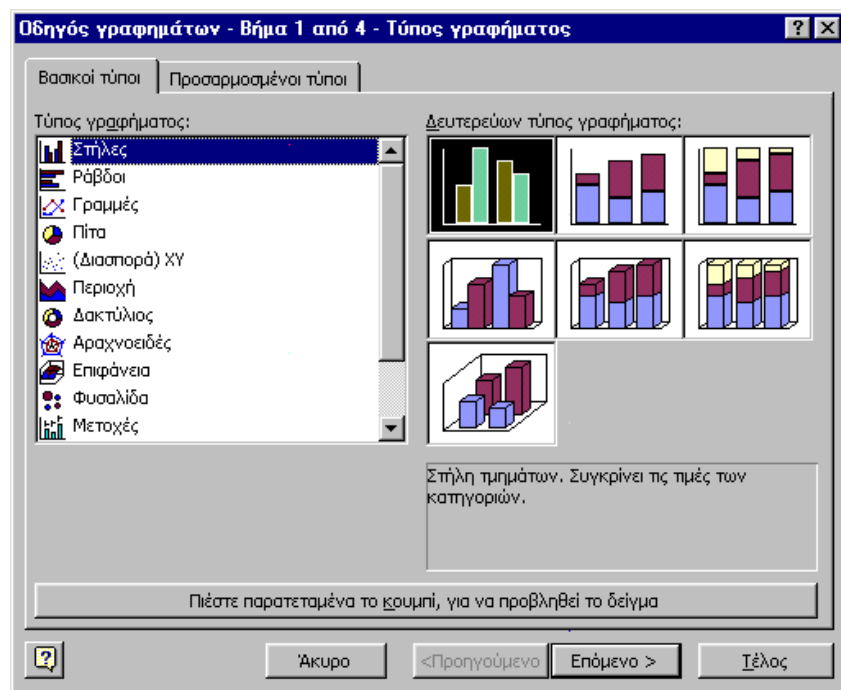
□ Radar graphs ().

□ High-low-close graphs ().

3.

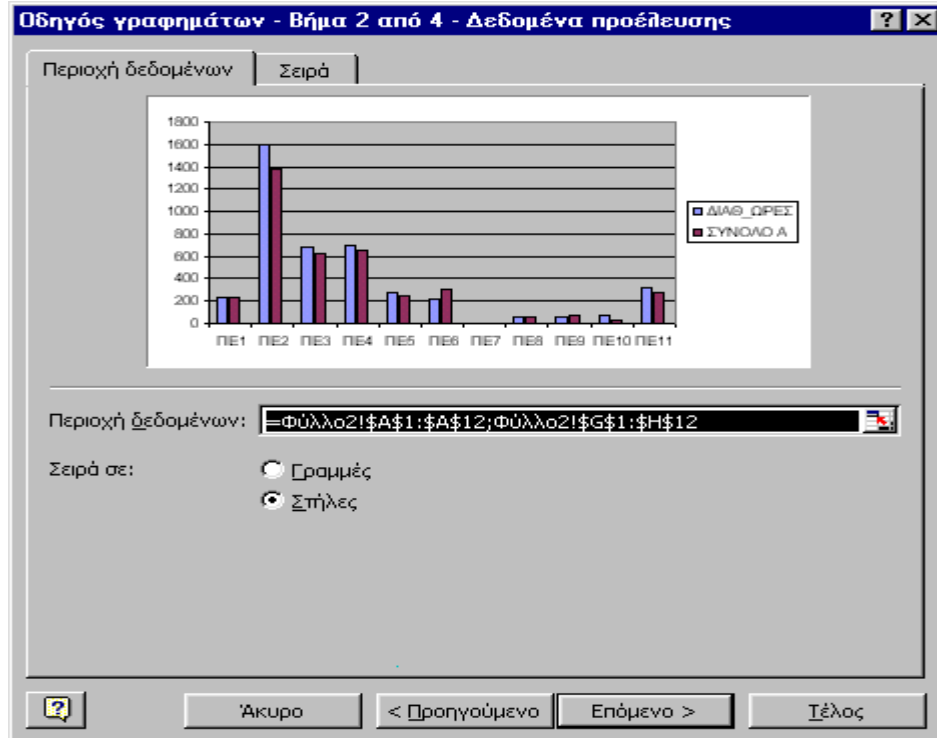
I.

II.

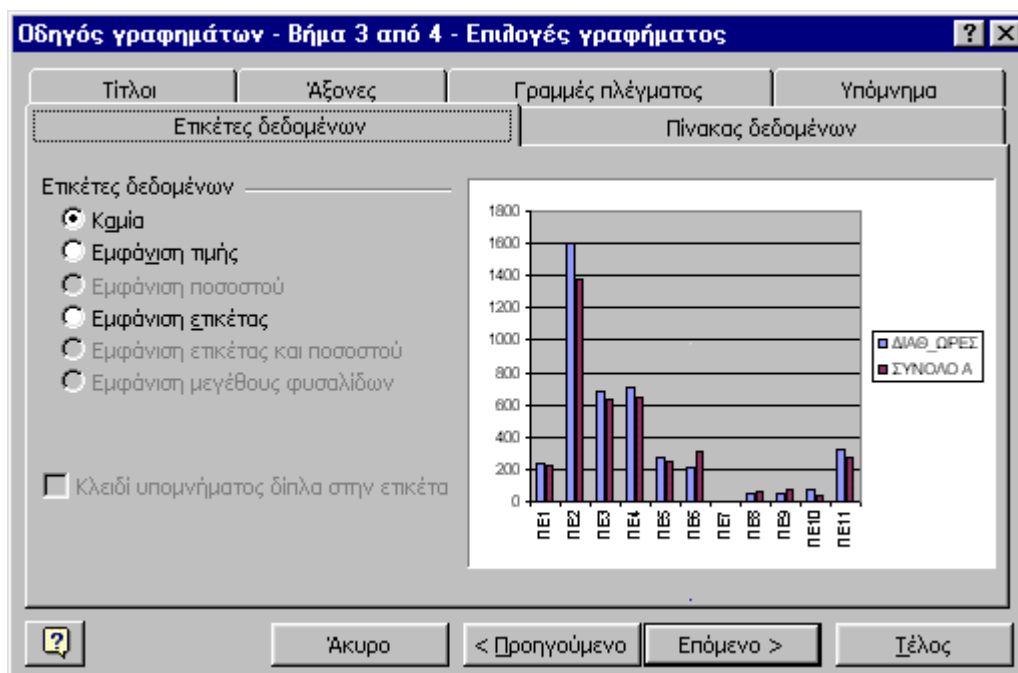


EXCEL

III.

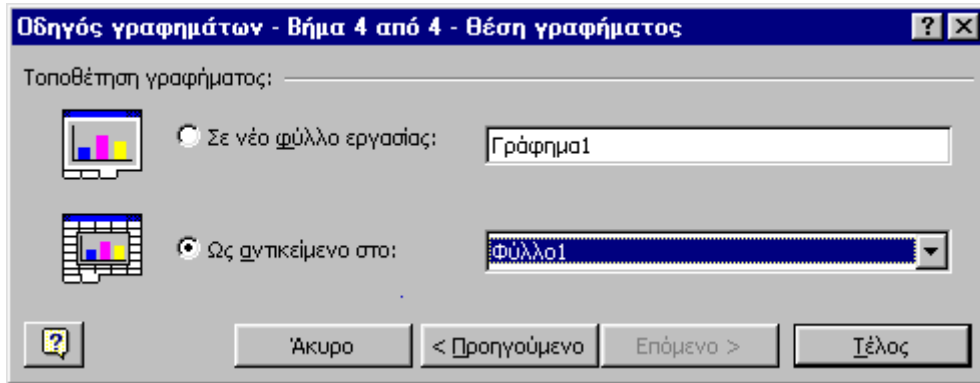


IV.



EXCEL

V.



4.

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EXCEL

5.

(MS-WORD, Power Point,).

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I.

Excel,

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EXCEL

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EXCEL

(database)

(list) Excel

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Excel

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EXCEL

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(data form)

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I.

EXCEL

II.

The screenshot shows an Excel spreadsheet with a table of tax calculations and a control panel on the right. The table lists various tax items and their amounts, with a total of 192,780. The control panel includes buttons for 'Νέα εγγραφή', 'Διαγραφή', 'Αποκατάσταση', 'Εύρεση προηγούμενου', 'Εύρεση επομένου', 'Κριτήρια', and 'Κλείσιμο'.

ΕΠΩΝΥΜΟ:	ΠΑΝΟΠΟΥΛΟΣ
ΟΝΟΜΑ:	ΓΕΩΡΓΙΟΣ
ΚΛΑΔΟΣ:	ΠΕ3
ΥΠΗΡΕΣΙΑ ΠΟΥ ΥΠΗΡΕΤΕΙ :	Γ. Μεγαλόπολης
ΥΠΗΡΕΣΙΑ ΓΙΑ ΤΗΝ ΟΠΟΙΑ Η ΑΜΟΙΒΗ :	ΒΟΗΘΟΣ ΠΡ/ΝΟΥ Δ/ΝΣΗΣ
ΑΦΜ :	018112478
ΑΡΜΟΔΙΑ Δ.Ο.Υ.:	ΤΡΙΠΟΛΗΣ
ΜΗΝΕΣ:	6
ΜΗΝΙΑΙΑ ΑΜΟΙΒΗ:	45000
Τελικό δικαιούμενο ποσό:	270000
Υπέρ Μ.Τ. Π.Υ. 2%:	5400
Υπέρ Υγειον. Περιθ. 2,55%:	6885
Υπερ Ταμ. Αρωγής 5%:	13500
Χαρτόσημο 1%:	2700
ΟΓΑ %/μου 20%:	540
Φόρος Εισοδήματος 20%:	48195
ΣΥΝΟΛΟ ΚΡΑΤΗ- ΣΕΩΝ:	77220
ΚΑΘΑΡΟ ΠΟΣΟ ΑΜΟΙΒΗΣ:	192780

III.

I.

II.

III.

IV.

EXCEL

V.

Esc.

I.

II.

III.

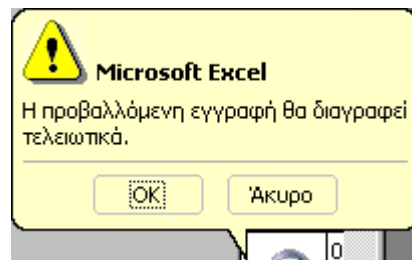
IV.

I.

II.

III.

IV.



V.

VI.

EXCEL

II.

III.

IV.

Φύλλο1

ΕΠΩΝΥΜΟ:	
ΟΝΟΜΑ:	
ΚΛΑΔΟΣ:	
ΥΠΗΡΕΣΙΑ ΠΟΥ ΥΠΗΡΕΤΕΙ :	
ΥΠΗΡΕΣΙΑ ΓΙΑ ΤΗΝ ΟΠΟΙΑ Η ΑΜΟΙΒΗ :	
ΑΦΜ :	
ΑΡΜΟΔΙΑ Δ.Ο.Υ:	
ΜΗΝΕΣ:	
ΜΗΝΙΑΙΑ ΑΜΟΙΒΗ:	
Τελικό δικαιούμενο ποσό:	
Υπέρ Μ.Τ. Π.Υ. 2%:	
Υπέρ Υγειον. Περιθ. 2,55%:	
Υπερ Ταμ. Αρωγής 5%:	
Χαρτόσημο 1%:	
ΟΓΑ Χ/μου 20%:	
Φόρος Εισοδήματος 20%:	
ΣΥΝΟΛΟ ΚΡΑΤΗ-ΣΕΩΝ:	
ΚΑΘΑΡΟ ΠΟΣΟ ΑΜΟΙΒΗΣ:	

Criteria

- Νέα εγγραφή
- Απαλοιφή
- Αποκατάσταση
- Εύρεση προηγούμενου
- Εύρεση επομένου
- Φόρμα
- Κλείσιμο

V.

VI.

EXCEL

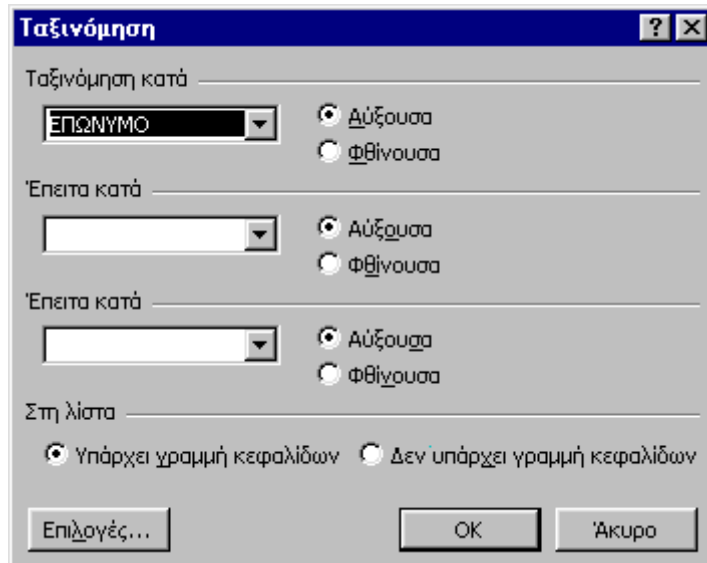
(?) : (*)

Excel

() .

I.

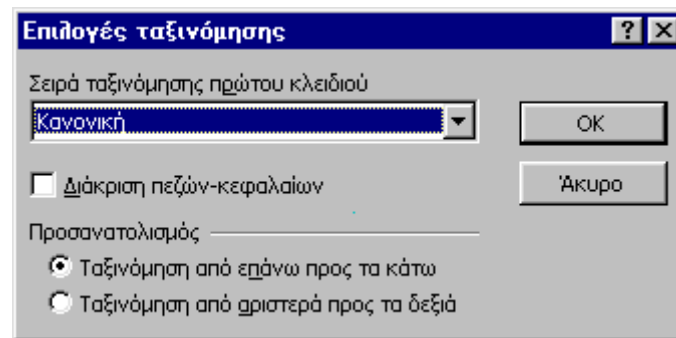
II.



III.

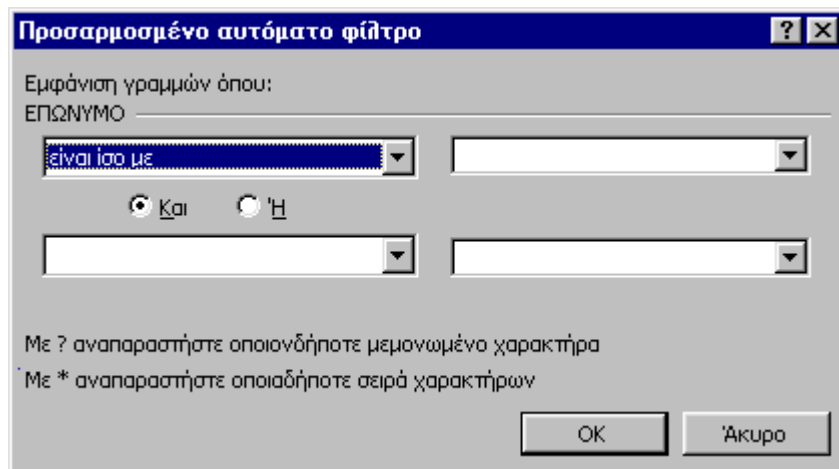
IV.

EXCEL



a)

EXCEL



(AND), (OR).

b)

(Criteria Range)

AND,

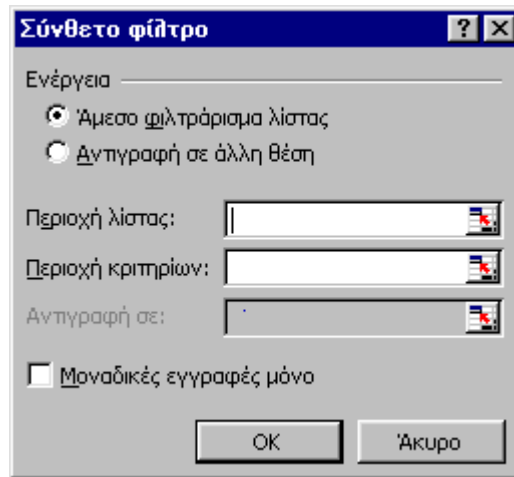
EXCEL

OR.

I.

II.

III.



IV.

V.

Enter,

Excel

EXCEL

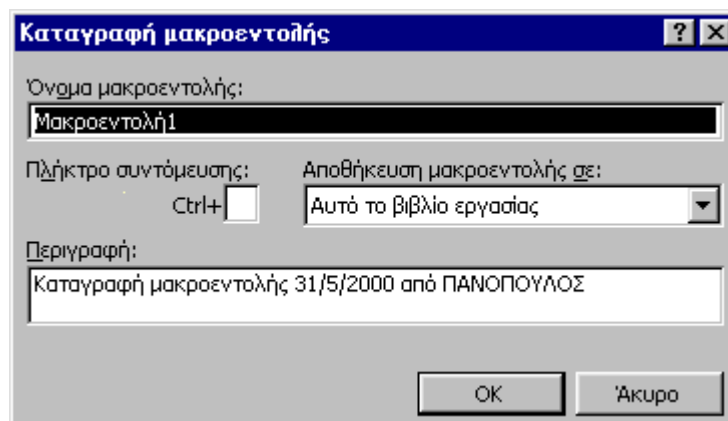
Excel

a.

b.

c.

I.



EXCEL

II.

III.

IV.

I.

II.

III.

IV.

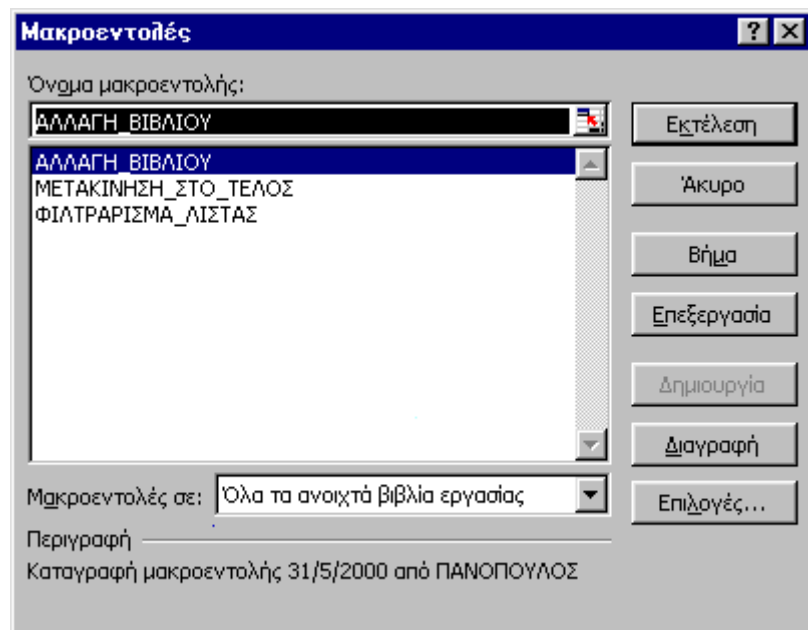
V.

EXCEL

a.

Excel

1.



2.

3.

Ctrl+

b.

I.

EXCEL

II.

III.

IV.

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V.

VI.

VII.

c.

I.

II.

III.

IV.

V.

VI.

Return().

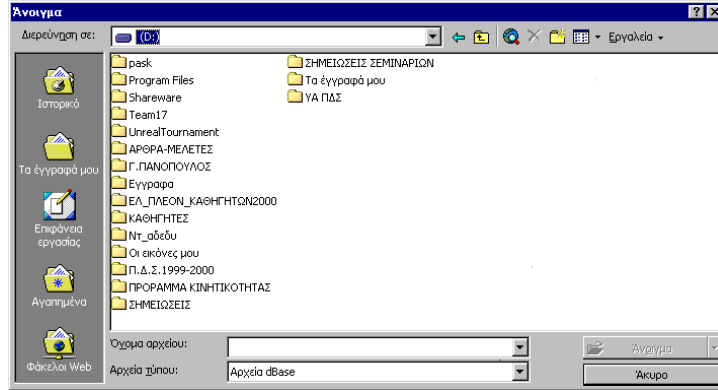
(WORD, PowerPoint, DBASE, ACCESS .)

a)

Excel

EXCEL

I.



II.

III.

IV.

V.

Enter

b)

Excel

I.

II.

III.

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()

IV.

Excel

V.

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Excel

c)

Excel

EXCEL

I.

II.

()

III.

Excel

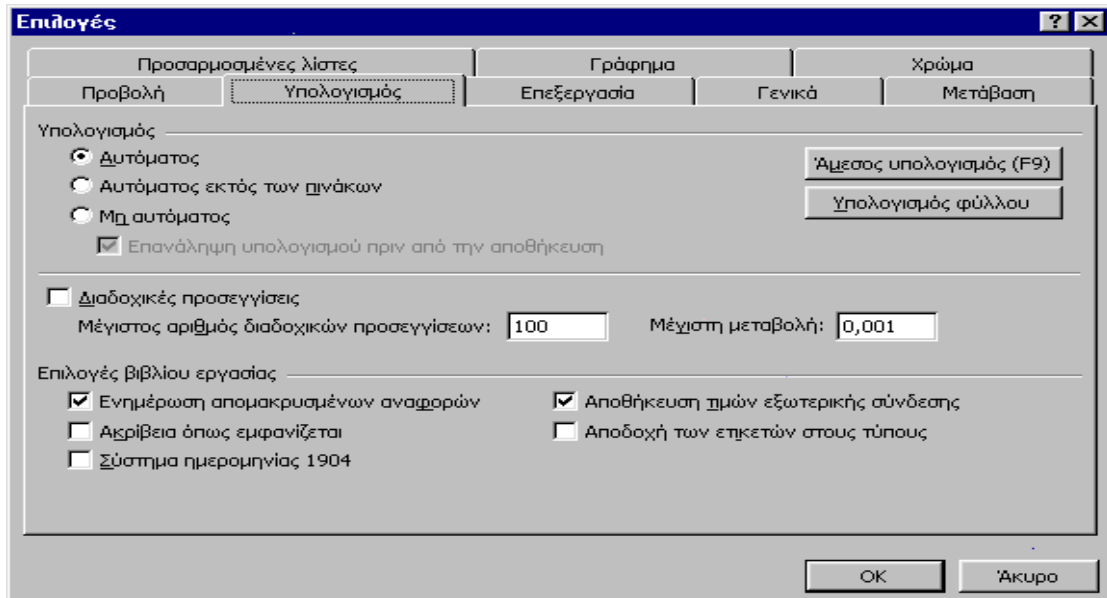
IV.

Excel

Excel

I.

II.



III.

IV.

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Zoom

a.

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1.

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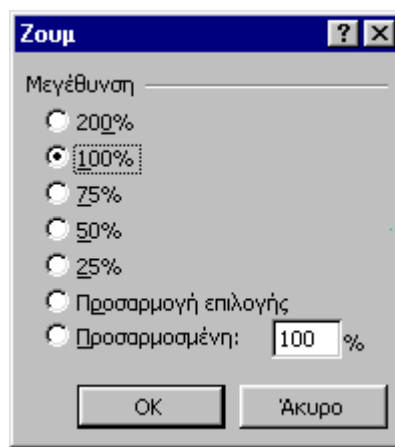
.

EXCEL

□ Zoom

III.

Zoom...



IV.

400%

100%

10%
100%

EXCEL

7.

- Ctrl+Enter:

Ctrl+Enter.

- a. Enter.
- b.
- c.

(, ,).

- a. Enter.
- b.
- c. Excel

EXCEL

a.

(
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b.

c.

8.

Excel

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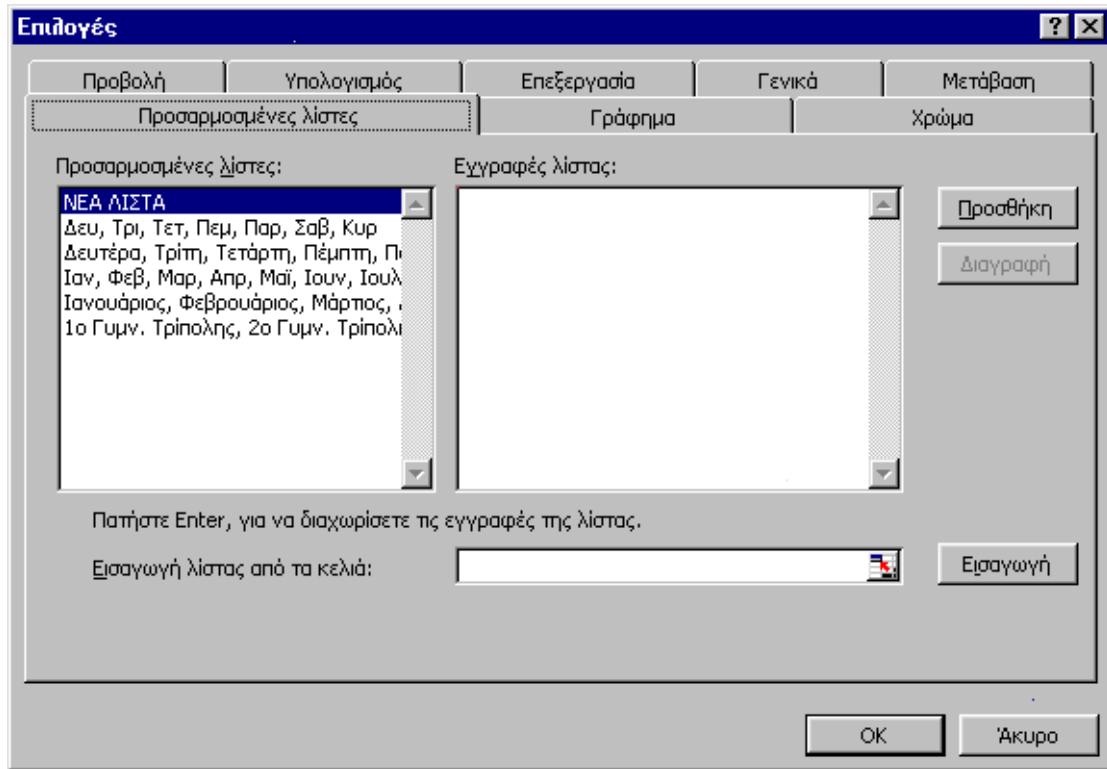
a.

b.

a.

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EXCEL



b.

c.

Enter.

d.

a.

EXCEL

b.

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c.

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9.

a.

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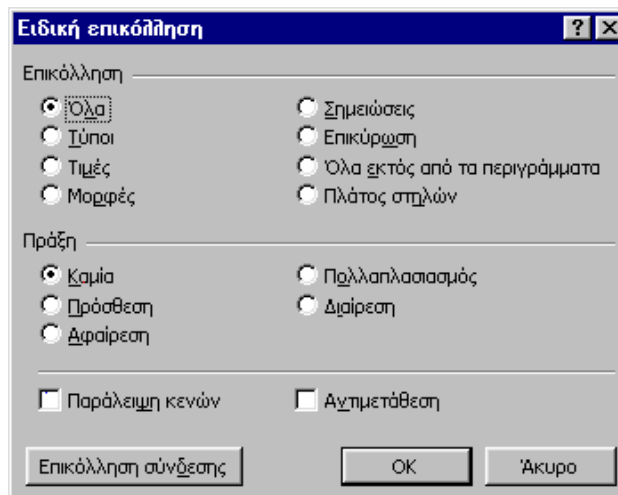
b.

—

c.

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d.

EXCEL

10.

Excel

1.

... \$ \$1,

()

11.

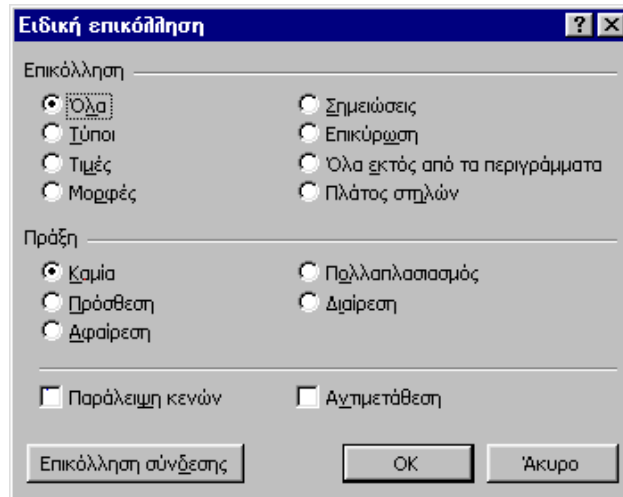
I.

II.

III.

IV.

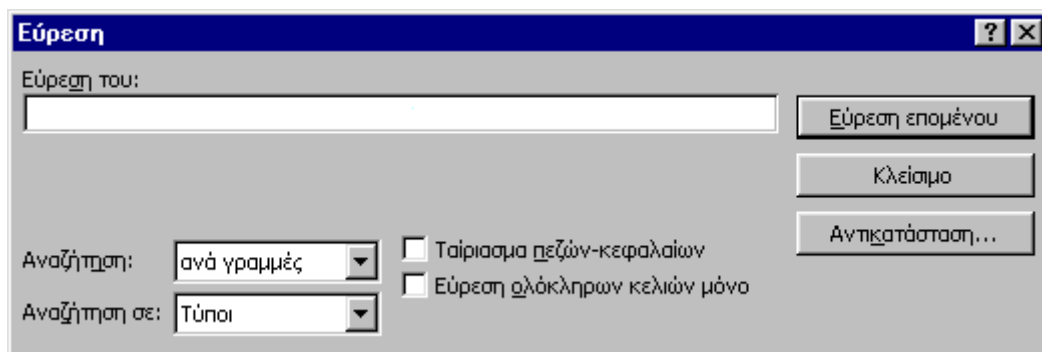
EXCEL



V.

12.

I.



EXCEL

II.

III.

I.

II.

III.

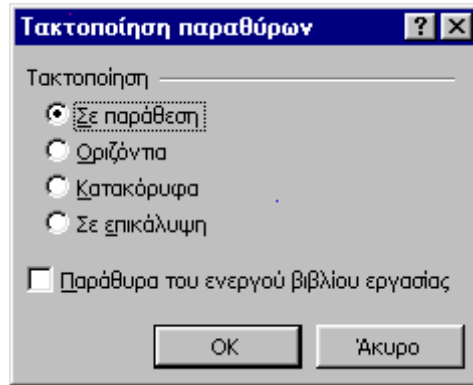
13.

EXCEL

I.

II.

III.



IV.

V.

I.

II.

III.